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01.001 Board of Trustees Records

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Board of Trustees Records, 1944-1996

By Marie Wasnock

Collection Overview

Title: Trustees Records, 1944-1996

ID: 01/001

Extent: 10 Boxes

Arrangement: Arranged by series. All series, except Trustee Profiles, are arranged chronologically. Trustee profiles are arranged alphabetically.

Date Acquired: 08/05/2011

Languages: English

Scope and Contents of the Materials

This collection consists of organizational records kept by past and current Trustee board members.

Administrative Information

Access Restrictions: In Library Use Only.

Use Restrictions: The copyright law of the United States, Title 17, U.S. Code, governs the making of photocopies or other reproductions of copyrighted material. Under certain conditions specified in the law, libraries and archives are authorized to furnish a photocopy or other reproduction. One of the specified conditions is that the photocopy or reproduction of copyrighted material is not to be "used for any purpose other than private study, scholarship, or research" (17 U.S.C. § 108). Transmission or reproduction of materials protected by copyright beyond that allowed by fair use requires the written permission of the copyright owners. Works not in the public domain cannot be commercially exploited without permission of the copyright

owner. Responsibility for any use rests exclusively with the user. Copyright Owner: Lesley University; Copyright Contact: The Lesley University Archives.

Acquisition Source: Catherine Stratton, former Trustee/Chair

Processing Information: Processed by Marie Wasnock, November 2011.

Finding Aid Revision History: Materials to be added as they are acquired.

Box and Folder Listing

Box 1: Trustees (general org.)

- Folder 1: Trustees' Roles and Responsibilities, 1970s-1980s
- Folder 2: Trustees' Rules and Regulations, 10 May 1984
- Folder 3: Photos, misc.
- Folder 4: Chairman's Reports, 1983
- Folder 5: Chairman's Reports, 1984-1985, 1985-1986
- Folder 6: Correspondence, 1940s
- Folder 7: Correspondence - Stratton, Catherine (Chair), 1976-1977
- Folder 8: Correspondence - Stratton, Catherine (Chair), 1983-1984
- Folder 9: Correspondence - Stratton, Catherine (Chair), 1984-1985, 1985-1986
- Folder 10: Correspondence, misc., 1980s
- Folder 11: Correspondence, Apr 1995
- New name of Lesley's fourth school, "Graduate School of Arts and Social Sciences."
- Folder 12: Corporation Day Dinner Menu, Oct 1984

Box 2: Directories - Trustees and Corporators, 1975-1997

- Folder 1: Directories - Trustees and Corporators, 1975-1976
includes trustee committee information
- Folder 2: Directories - Trustees and Corporators, 1976-1977
includes trustee committee information
- Folder 3: Directories - Trustees and Corporators, 1977-1978
includes trustee committee information
- Folder 4: Directories - Trustees and Corporators, 1979-1980
includes trustee committee information
- Folder 5: Directories - Trustees and Corporators, 1980-1981
includes trustee committee information
- Folder 6: Directories - Trustees and Corporators, 1983-1984
includes trustee committee information
- Folder 7: Directories - Trustees and Corporators, 1986-1987
includes trustee committee information
- Folder 8: Directories - Trustees and Corporators, 1988-1989
- Folder 9: Directories - Trustees and Corporators, 1993-1994
- Folder 10: Directories - Trustees and Corporators, 1996-1997

Box 3: Profiles, Trustees

various clippings, notes, and research materials on individual Trustee members.

Folder 1: Doble, Frank

Folder 2: Dukakis, Kitty (1 of 2)

Folder 3: Dukakis, Kitty (2 of 2)

Folder 4: Snider, Eliot

Folder 5: Stebbins, Livingston

Folder 6: Wolfard, Merl R.

Box 4: Financial Records - Trustees, 1970s-1986

includes Budgets, Development, Gifts & Giving, and Tax Records.

Folder 1: Gifts/Giving, 1970s

Folder 2: Annual Fund/Gifts, 1976-1977

Folder 3: Trustees Budget, 1975-1976, 1976-1977

Folder 4: Fundraising/Development, 1977-1978

Folder 5: TIAA, CREF, FICA, 1977-1978

Folder 6: Trustees Budget, 1979-1980

Folder 7: Financial Reports, 1983-1984

Folder 8: Funds/Gifts, 1984-1985

Folder 9: Taxes, 1984

Folder 10: Fundraising/Development, 1984-1985, 1985-1986

Folder 11: Financial Audit, 1986

Box 5: Meeting Minutes - Trustees, 1975-1986

Folder 1: Minutes, 1975

Folder 2: Minutes, 1976

Folder 3: Minutes, 1977

Folder 4: Minutes, 1978

Folder 5: Minutes, 1979

Folder 6: Minutes, 1980

Folder 7: Minutes, 1981

Folder 8: Minutes, 1983

Folder 9: Minutes, 1984

Folder 10: Minutes, 1986

Box 6: News Clippings - Trustees Meetings, 1986-1996

Packets of news articles distributed at Trustee meetings.

Folder 1: News Clips, Feb-June 1986

Folder 2: News Clips, Oct 1987-Oct 1988

Folder 3: News Clips, Dec 1988-Oct 1990

Folder 4: News Clips, Apr 1991-May 1992

Folder 5: News Clips, Oct 1992-May 1993

Folder 6: News Clips, Dec 1993

Folder 7: News Clips, Feb 1994-May 1994

Folder 8: News Clips, Sept 1994

Folder 9: News Clips, Oct 1994-Feb 1995

Folder 10: New Clips, Feb 1996-Oct 1996

Box 7: Trustees Records, 1974-1979

Folder 1: New majors, courses, and programs, 1974

Folder 2: Crisis and Contingencies for the Small Private College (article), 1975
by Don A. Orton, C. Brooklyn Derr
Folder 3: College Consortium Proposal, 1975
Folder 4: An Immodest Proposal: The Plan for Lesley College, 1982-1983, 1976
by George Miller
Folder 5: Press/News articles, 1976-1977
Folder 6: Nominating Committee Reports, 1976-1977
Folder 7: Goals and Long-Range Planning, 1976-1977
Folder 8: Graduate School, 1976-1977
Folder 9: Faculty Promotions, 1976-1977
Folder 10: Trustee Seminars, 1976-1977
Folder 11: Personnel Policies, 1976-1977
Folder 12: Goals, Objectives, Priorities, 1977-1978
Folder 13: Lesley Collaborative for Educational Development, 1977-1978
Folder 14: Teacher Corps Project, 1977-1978
Folder 15: Land and Zoning, 1977-1978
Folder 16: Buildings and Land, 1977-1978
Folder 17: Visiting Committee Report, 1977-1978
Folder 18: Lesley Laboratory Schools for Children, 1977-1978
Folder 19: Lesley/YWCA Relationship, 1977-1978
Folder 20: Ritvo, Mikki case, 1978
Folder 21: Nominating Committee Reports, 1977-1978
Folder 22: Graduate School, 1977-1978
Folder 23: Consulate Reception, 1978
Folder 24: Tuition and Fees, 1977-1978
Folder 25: Alumni, 1977-1978
Folder 26: New England Kindergarten Conference, 1978
Folder 27: Goals and Priorities, 1978
Folder 28: Land Purchase and Re-zoning, 1978-1979
Folder 29: Graduate School, 1978-1979

Box 8: Trustees Records, 1979-1984

Folder 1: Tuition and fees, 1979-1980, 1980-1981
Folder 2: Consulate Reception Committee, 1980
Folder 3: Education/Communication Advisory Board, 1979-1980
Folder 4: Proposed Building Renovations, 1979-1980
Folder 5: Strategic Policy Planning / Trustee Report Card, 1979-1980
Folder 6: Public Relations/Marketing/Recruitment, 1979-1980
Folder 7: Land Purchase and Re-zoning, 1979-1980
Folder 8: Commencement, 1980
Folder 9: Undergraduate College By-Laws, 1980
Folder 10: Faculty Promotions, 1980-1981
Folder 11: Alumni, 1980-1981
Folder 12: Financial Aid, 1980-1981
Folder 13: Sabbatical Procedures and Proposals, 1980-1981
Folder 14: European Graduate School Program Proposal, Summer 1983
Folder 15: Trustees Retreat, 1983

Folder 16: Average Standardized Test Scores - Applicants, 1983
Folder 17: Lesley Employee Salary Increases, 1983
Folder 18: Alumni Reports, 1983
Folder 19: PMBI/School of Management Accreditation, 1983
Folder 20: Ph.D. / Doctoral Program Proposals, 1983-1984
Folder 21: Longy Proposal, 1983-1984

Box 9: Trustees Records, 1984-1985

Folder 1: President Don Orton's Retirement / Orton Portrait, 1984
Folder 2: Acting President Robert Lewis, 1984
Folder 3: Elements in a Contingency Theory of Organization..., Apr 1984
by Don A. Orton
Folder 4: Approval of Ph.D. Program, 1984
Folder 5: Undergraduate College, 1984-1985
Folder 6: Tuition and Fees, 1984-1985
Folder 7: New Undergraduate Major Proposals, 1984
Folder 8: Lesley-Ellis / Concord Ave. Building Plans, Jan 1984
Folder 9: Executive Committee Meeting, 1984
Folder 10: Student Union / Kresge Foundation Proposal, Jan 1984
Folder 11: Agreement with National Center for Economic Education for Children, Feb
1984
Folder 12: Costanza, Ann Marie case, Feb 1984
Folder 13: Leadership Forum, March 1984
Folder 14: Informal Discussion Meeting (with John Turner), March 1984
Folder 15: Commencement, 1984
Folder 16: New President Evaluation & Selection - McKenna, Margaret, 1985

Box 10: Trustees Records, 1984-1987

Folder 1: Campus Planning / Building Plan, 1984-1985
Folder 2: Property Sales, 1984-1985
Folder 3: PMBI/School of Management, 1984-1985
Folder 4: Goals and Priorities, 1986
Folder 5: Student Body Statistics, 1986
Folder 6: Ad hoc committee on South Africa, 1986-1987
Folder 7: Faculty ByLaws / Rules and Regulations, 1986-1987
Folder 8: New Faculty and Staff Appointment / Promotions, 1986-1987
Folder 9: President's Report to the Board of Trustees, Sept 1986
Folder 10: Educational Affairs Committee, 1986-1987
Folder 11: Commencement, 1987